

September 23, 2015

Chairman Hollingshead called the regular meeting to order at 8:30 a.m. with all members present. Foster moved Duffy seconded motion to approve the minutes of September 16, 2015 meeting. NO: None; YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Duffy seconded motion to approve amending the agenda to add the Discussion of Boone County's Mental Health Advocate position. NO: None; YES: Duffy, Foster and Hollingshead. Motion approved.

Reports and discussion on any issue the Board members need to share with each other:

Duffy reported on Aging Resources meeting that he attended and they are facing same issues with privatizing of case workers as the counties. Board of Health meeting discussion of time of transfer rules, foreclosure properties and time of transfer rules, water testing and vaping. Duffy also reported that he was approached by a Conservation Board member, sees that the trails have taken over the Board.

Foster reported on Central Iowa Recovery, he has concerns with financials and sent a copy of financials to the other Board members and Auditor Meier, asking for someone that understands it better than himself to look at them.

Hollingshead reported on Red Rock Community Action – now know as IMPACT and this will be merged with City of Des Moines, feels this move will pick up a lot of efficiencies in the management area of the program. CIRTPA meeting – money available \$109,000 for trails planning, they are looking for proposals for this money and will review them at the next meeting in November.

Moved by Duffy, second by Foster to approve secondary road claims 20390 to 20412 and claims 140619 to 140801 totaling \$1,003,092.99 and issuance of warrants 12557 to 12736 to pay the same. Handwritten warrants 12390, 12551 - 12556 totaling \$ 647,546.18 are hereby approved for publication. No: None; Yes: Duffy, Foster, Hollingshead. Motion approved.

The Board reviewed and placed on file Boone County Conservation Board minutes from the August 10, 2015 meeting.

Moved by Foster, second by Duffy to approve the pay adjustment for Lois Powers, Landfill/Recycling/Health & Sanitation Administrator, to \$ 62,416.00 per annum, effective September 21, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Moved by Duffy, Hollingshead stepped down to second the motion to approve signing the Drainage District Meeting Minutes on Drain #83 from the September 9, 2015. NO: None; YES: Duffy, Hollingshead. Foster was not present at the meeting for this motion only. Motion approved.

Moved by Duffy, second by Foster to approve the petition presented by Boone County Treasurer to rescind Boone County held Tax Sale Certificate 2004-04311 and abate all delinquent taxes and current year taxes totaling \$1,540.00 on 1972 Liberty Mobile Home VIN #W2662 located at Sunrise Mobile Home Park, Boone, IA. This home will be legally disposed of by mobile home park owner. NO: None; YES: Duffy, Foster, Hollingshead.

The Board reviewed and placed on file the County Treasurer's Annual Report – July 1, 2014 to June 30, 2015 and Semi-Annual Report.

Moved by Duffy, second by Foster to approve signing Applications for 2016 Homestead Tax Credits as recommended by Boone County Assessor as follows: Jacob O & Christina L Waldo 337 W 3rd St., Boone; David K & Martha A Shaw 927 S Marshall St., Boone; Dennis Dean & Martha Loar Richards 199 Nature Rd. (Dodge Twp.) Boone; Michael Lee Carlson 504 State St., Boone; Levi & Michelle Chupp 1407 285th Ln (Douglas Twp.) Madrid. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

The Board reviewed the City of Madrid's request to grant property tax exemption on recently acquired property along the drainage ditch going through City of Madrid. All taxes due for on these properties will be paid by the City of Madrid up until the time the tax exempt status goes into effect.

The Board reviewed and placed on file the Order Taking Administrative Notice, Scheduling and Specifying Hearing Procedures, and Serving Affected Landowners & Parties in Possession from the State of Iowa Department of Commerce Utilities Board in re: Dakota Access, LLC.

The Board reviewed and placed on file correspondence received from Larry Kelley Enterprises in regards to the Boone County Fair.

Gregg Elsberry and Rick Lampe, Boone County Sheriff's Department met with the Board to discuss the LEC tower lighting strike repair. Lampe reiterated that time is of essence. Two companies have been contacted for quotes and have only heard back from one. Also discussed was payment for the work on the tower. Lampe will collect more information on if payment can be made from 911 funds and get back on the agenda to meet with the Board next week.

Lois Powers, Landfill Administrator & Kevin Beaman, Genesis Recycling Manager, Lisa Anderson, Genesis Employment Manager and Lester Ford, Genesis site director, met with the Board to discuss recycling center operations and who is in charge of employees and the recycling center site.

Craig Schoenfeld, LS2group stopped and gave the Board a brief update on Calhoun County Resolution in regards to drainage districts on construction of a hazardous liquid pipeline over, across, or beneath county drainage districts- the injunction was withdrawn and Calhoun County passed a modified resolution. The Board will put this on the agenda to discuss and review the proposed Resolution at the October 7, 2015 meeting.

Eric Sloan, IT Director & Penny Vossler, GIS, met with the Board to present departmental updates. Sloan updated the Board on the county website redesign, he has received cost for the update in the amount of \$29,000 and annual fee of \$6,500.00, this was not budgeted for in this fiscal year. Vossler updated the Board on GIS projects she has been working on.

Moved by Duffy, second by Foster to enter into closed session under Iowa Code chapter 21.5 (i) at 10:10 a.m. as requested by employee. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Moved by Duffy, second by Foster to come out of closed session at 10:44 a.m. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Paul Overton, County Assessor and Chair of the Employee Handbook Revision Committee presented the draft copy of the handbook that was returned from Ahlers with corrections from last meeting. The Board reviewed draft of policy and only had one concern - the Facility Closure Policy, they wanted a clear chain of command if the Board is not available. The policy revision will be placed on the agenda next week for approval.

Moved by Foster, second by Duffy to table approval of Boone County Employee Information Handbook to make changes to Facility Closure Policy Section 3.4. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Scott Kruse, County Engineer was not able to meet with the Board due to attending a meeting in Ames.

Craig & Paul Heineman stopped and visited with the board to discuss bridges and roads in the county. Discussed weight limit postings on bridges throughout the county and county road reconstruction.

The Board discussed the Request for Drainage Repairs on DD #137 (Sec 29-T84N-R26W) submitted by Nick Hanson, they agreed for Chet Hollingshead to contact two (2) contractors to get quotes on the proposed ditch clean out.

Moved by Duffy, second by Foster to table adopting the Boone County Drainage District Maintenance Policy & Procedures for more discussion with the County Engineer and to review of updated flow chart. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

The Board briefly discussed the Mental Health Advocate part time position, Duffy was going to check at this Judicial Meeting on Friday to see what others are doing.

The meeting was adjourned at 1:25 p.m.

These minutes were approved for publication this thirtieth day of September 2015.

Philippe E. Meier, Boone County Auditor

**Boone County Claims Listing
For September 23, 2015**

General Basic Fund	
Personel Hiring Expenses	
UnityPoint Clinic	37.00
Fuels	
Boone Co Treasurer	2473.88
Martin Oil Wholesale	3092.34
Minor Mv Parts & Access	
B & B Technologies, Inc	362.21
Boone Rental	154.36
Card Services-Orschelns	433.18
Farley's Tire	225.00
Madrid Automotive	82.33
MTI Distributing, Inc	2569.40
O'Reilly Automotive, Inc.	244.65
R & R Products	133.67
R & W Power	71.11
Van Wall Equipment	1520.73
Stationery & Forms	
Card Services - VISA	59.70
Solutions, Inc	250.00
Stone Printing	60.08
Storey-Kenworthy Company	441.82
VisionBank	73.04
Wilcox Printing & Publishing	288.01
Magazines,Period.& Books	
Clark's Food Mart	18.09
John Deere Credit	9.98
Thomson Reuters	2379.38
Safety & Protect.Supplies	
Card Services - VISA	1560.38
Wearing Apparel & Uniform	
Digital Ally, Inc	55.00
Galls	658.27
Lindy's Guns	92.00
Brian J Pontius	16.05
DHS Building Maintenance	
Capital Sanitary Supply	265.48
Presto-X Company	54.64
D & E Related To Commitment	
Community & Family Resources	2105.00
Furniture & Appliances	
Duncan Heating & Plumbing, Inc	28.98
Food & Provisions	
Dept of Inspections & Appeals	67.50
Polk County Auditor	500.00
Rent Payments	
Shirley Canier	350.00
Utilities Payments	
Alliant Energy	898.87

Black Hills Energy	6.00
Boone Water Department	123.29
Ogden Municipal Utilities	111.03
Presto-X Company	177.02
Schumacher Elevator Co.	294.57
Sheriff Transportation	
Boone Co Sheriff	393.50
Shelter Care	
Youth & Shelter Service	2382.60
Official Pub.& Legal Not.	
GateHouse Media Iowa	250.86
Postage & Mailing	
TotalFunds by Hasler	2000.00
Employee Mileage & Subsistence	
Boone Co Hospital Clinics	476.93
Dr Caleb Glawe	275.00
Daniel J Kolacia	46.80
Telephone Services	
Ogden Telephone Co	30.86
Matthew J Speers	30.00
Webster Calhoun Telephone Co	184.36
Windstream	104.08
Care of Prisoners	
Bob Barker Co	293.40
LabSource	325.00
Data Processing Services	
Internet Service	335.00
Per Mar Security Services	252.00
The Schneider Corporation	2175.00
Educational & Training Service	
C.C.P.O A.	110.00
IACCVSO	120.00
Legal & Court-Related Services	
Card Services - VISA	823.24
Doran Law Firm	1385.00
Gerke Court Reporting	35.50
Jones Co Sheriff	16.50
Polk Co Sheriff Civil Division	126.80
Christine Sand	372.85
Medical & Health Services	
Polk Co Medical Examiner	164.37
Electric Light & Power	
Alliant Energy	265.15
Midland Power Cooperative	4973.81
Ogden Municipal Utilities	578.00
Xenia Rural Water District	228.80
Water Use	
Boone Water Department	1039.52
MV Equip Rep Outside Serv	
Card Services - VISA	10.99
Freedom Tire	564.36
Keltek Incorporated	427.69
Building Repair	
Airgas USA, LLC	257.50
Bolton & Hay	970.35
Boone Ace Hardware	23.91
Boone Co Engineer	2152.80
Boone Hardware	33.94
Carson Electric, Inc	283.97

Kriz-Davis Company	293.03
Lowe's Companies, Inc.	163.68
M & J Aggregate Corp	200.00
Martin Marietta Aggregates	3.00
Ogden Farm & Feed Center	226.92
Redekers	340.99
Wal-Mart Community	62.44
Office Equip & Furn.Rep.	
Storey-Kenworthy Company	60.00
Radio & Related Equip. Repair	
Global Software	7612.00
Racom	926.25
Well Capping	
Todd Smith	300.00
Cleaning & Sanitary	
Central Iowa Distributing	1128.40
The Portable Pro, Inc	350.00
Tom Walters Company	362.00
Walters Sanitary Service	89.34
Dues & Memberships	
Card Services - VISA	9.99
Juvenile Detention Services	
Central IA Juvenile Detention	2032.00
Investigation Expense	
Card Services - VISA	18.90
Miscellaneous Expense	
Boone Co Treasurer	492.00
Major Heating Systems	
Iowa Division of Labor Service	80.00
Data Processing Equip.	
CDW Government, Inc.	1287.00
Other Equipment/Radio, etc	
Carpenter Uniform & Promotion	103.64
CPR Savers & First Aid Supply	750.00
Lindy's Guns	27.23
Peoples Clothing Store	129.00
Gen Supp Fund	
Election Supplies	
Dominion Voting Systems, Inc	595.00
Printing of Ballots	
Henry M Adkins & Sons, Inc	3264.62
Data Processing Services	
Iowa Secretary of State	2584.17
Educational & Training Service	
Heidi S Kokemiller	134.00
Election Officials	
Marcia Atherton	92.00
Garin Buttermore	110.00
Lucille Danks	115.40
Sandra Friesen	101.00
Margaret Ann Gustafson	92.00
Linda Harris	124.20
Mary Sue Latta	124.20
Danis Lingren	124.00
Lee Lingren	92.00
Janet Neumann	90.00
Diane Patrick	92.00
Marilyn Paulson	109.00
Timothy Reineke	108.20

Beverly A Rose	112.50
Barbara Shedd	129.85
Marcene M Steinick	112.20
MH-DD Services Fund	
Mental Health Advocates	
Donna Wendt	252.00
Rural Serv Basic Fnd	
Township Officials	
Craig Heineman	10.00
Dayle Heldt	10.00
John Hunter	10.00
Alan Lamm	10.00
Laverne Lingren	10.00
Nicholas Paulson	10.00
Kent Reimers	10.00
Greg Rinehart	10.00
Dan Schall	10.00
Shelly Schall	10.00
Roger Zunkel	10.00
Infrastructure & Other Imp.	
Hudson Law Firm	1979.25
Ubben Tiling & Backhoe	5714.70
Secondary Road Fund	
Culvert Material	
Orrie Muench	3400.00
Cover Aggregate & Sand	
Boxholm City Clerk	330.90
Fraser City Clerk	488.33
Pilot Mound City Clerk	769.21
Traffic & Street Sign Material	
Iowa Dept of Transportation	42.57
Hardware	
Huber Supply Co., Inc.	229.10
Fuels	
Quick Oil Company	12646.06
Safety Items	
Boone Co Hospital Clinics	189.00
UnityPoint Clinic	222.00
Minor Mv Parts & Access	
Force America	1142.50
Inland Truck Parts Co.	166.79
Iowa Dept of Transportation	100.16
Modeland Machine & Welding	155.37
R & W Power	195.40
Rees Hydraulic Sales & Service	298.64
Minor Equip & Hand Tools	
Iowa Dept of Transportation	93.06
Snap-On Tools	120.00
Telephone Services	
Ogden Telephone Co	84.44
Windstream	106.62
Electric Light & Power	
Alliant Energy	422.13
Midland Power Cooperative	59.27
Ogden Municipal Utilities	160.33
Water Use	
Boone Water Department	225.77
Ogden Municipal Utilities	30.63
Xenia Rural Water District	153.50

MV Equip Rep Outside Serv	
Rees Hydraulic Sales & Service	480.00
Safelite Fulfillment, Inc	59.95
Jail Commissary Fund	
Wearing Apparel & Uniform	
Stellar Services, LLC	168.66
County Comm Serv. Case Mngt.	
Custodial Supplies	
Madison Co Treasurer	71.77
Stationery & Forms	
Madison Co Treasurer	70.13
Utilities Payments	
Madison Co Treasurer	223.74
Case Manage.-Medicaid Match	
Hamilton Co Case Management	20756.83
Employee Mileage & Subsistence	
Shannon Brown	312.30
Brian Drey	89.10
Erin C Schriever	219.60
Donna Wendt	76.05
Telephone Services	
Madison Co Treasurer	408.56
Erin C Schriever	60.00
Building Repair	
Madison Co Treasurer	129.94
Office Equip & Furn.Rep.	
Madison Co Treasurer	91.08
E911 Surcharge	
Miscellaneous Expense	
Global Software	7955.00
Keltek Incorporated	119.10
E911 Operating Fund	
Keltek Incorporated	1138.98
Emergency Management	
Utilities Payments	
Boone Water Department	23.97
DISH	62.00
Educational & Training Service	
Iowa HSEMD Attn: Beth Lewis	160.00
Contrib.-Other Gov.&Organ	
AMEC Environ & Infrastruct, Inc	2700.00
Landfill Trust	
Ground Water Tax Expenses	
Big Green Umbrella Media, Inc	499.00
GateHouse Media Iowa	350.00
Genesis Development	49.10
K W B G	721.16
Landfill	
Operating Expense	
ADT Security Systems	235.14
Boone Co Hospital Clinics	326.00
Boone Co Treasurer	644403.36
Card Services - VISA	24.29
Culligan Water Conditioning	31.35
G & K Services	779.26
JMB Roofing	1100.00
Martin Marietta Aggregates	368.21
Peoples Clothing Store	196.00
ProBuild - Boone	100.50

UnityPoint Clinic	37.00
Recreational Supplies	
Intensitee, Inc	2627.55
Other Transportation	
Tom Walters Company	195.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	24.00
Educational & Training Service	
Picketts Salvage	285.00
All Utilities	
Coe Transfer, Inc	402.95
Fixed Plant Equipment Repair	
Condon's Services Ltd.	228.00
Operating & Cons Equip Rep	
Road Machinery & Supplies	1653.38
Ziegler Inc.	4847.89
Dues & Memberships	
Card Services - VISA	900.00
Lois A Powers	180.00
Contract Services	
Coe Transfer, Inc	2142.42
Land	
JB Holland Constructions, Inc	198145.41
Water/Sewer Structures	
Rose Construction	2442.50
Gravel	
Martin Marietta Aggregates	17711.52
Equipment Purchases	
Scott Van Keppel, LLC	627480.00
Health Ins Premium	
BC Treasurer / Flex Benefits	2312.98
BC Treasurer / Flex Benefits	2357.08
Grand Total	1650639.17